

## BOOKING FORM

### Property Finance Workshop – Wednesday, 11 October 2017

I would like to attend this event and I am:

- A member of the IPF – fee: £300 (exempt from VAT)
- Not a member of the IPF - fee: £425 (exempt from VAT)

Please complete the form below and return it to:

Gemma Elnaugh, IPF, New Broad Street House, 35 New Broad Street, London EC2M 1NH.  
Email: [gelnough@ipf.org.uk](mailto:gelnough@ipf.org.uk) Fax to: 020 7194 7921

Attendee name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Please include your email address – all confirmations are sent via email seven days before the date of the event. Due to changes in the data protection regulations we are now required to ask that if you do not want your name and company name included on a circulated attendance list, please tick the box

I wish to pay by (please tick box): Credit Card

For credit card payments please complete the following details:

I wish to pay by: **Visa Eurocard MasterCard** (please delete as appropriate)

I authorise you to debit my account with the amount of £ \_\_\_\_\_

My Card number is: 

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Expiry date of card: 

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Card security code\*: 

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\* The last 3 digits located on reverse of the card

Name (as it appears on card) \_\_\_\_\_

Cardholder's address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Signature \_\_\_\_\_ Cardholder's tel \_\_\_\_\_

I wish to pay by cheque (please tick box)

Cheque for £ \_\_\_\_\_ enclosed

I wish to pay by BACS (please tick box)

Bank details:

Account Name: Investment Property Forum

Account No. 49673610

Bank: NatWest

Sort Code: 60-02-20

#### Terms and Conditions

- Bookings are accepted only in writing by completion of this form, email or through the website.
- Payment can be made by BACS, cheque (made payable to Investment Property Forum), or credit card (please complete the payment details and fax/send it to us). Please note that we request that all payments are made 7 days before the event.
- No refunds are given for cancellations received less than 14 days before the date of a workshop. However delegate substitutions can be made at any time free of charge. Where the original booking was for an IPF member and the substitute is not a member, the difference between the 2 fee rates will be payable. There is no refund due where an IPF member is substituted for a non-member. Notifications of delegate changes must be made in writing.
- Speakers and/or chair may change at any time. The IPF is not responsible for any views expressed by the speakers or chair.