



Investment
Property Forum

Annual Lunch 2020

Friday 31 January

London Hilton on Park Lane,
Park Lane, London W1

11:45 Pre-Lunch drinks

12:30 Lunch

14:40 Guest Speaker

15:10 Lunch finishes and bar opens

Dress code: Business attire



Guest Speaker:
Michael Portillo

Broadcaster and political commentator

Ticket price: £135 +VAT

£162 inclusive of VAT @ 20% per person.
The ticket price excludes wine and other beverages.

IPF members may reserve tables for the
Annual Lunch by completing the form overleaf.



This event is kindly sponsored by:



Carter Jonas

 **LanghamHall**

Booking Form

Investment Property Forum Annual Lunch 2020

Terms and Conditions:

- **Unless otherwise stated, information given in this form will be recorded and held by the IPF for accounting and IPF marketing purposes only. We do not share this information with third parties for marketing purposes.**
- Photographs are taken at this event and may be used in future IPF promotional material. If you, your host(s) or guests do not wish to be photographed, please inform the photographer.
- The IPF accepts no responsibility for the views or opinions expressed by the speakers, chair or any other persons at the event. The speakers may be changed at any time and without prior notice. No refunds or discounts are payable should this be the case.
- Tables must be booked by a member of the IPF.
- Tables will be for 10, 11 or 12 people (limited availability of larger tables)
- The IPF will accept bookings for fewer tickets than a full table, subject to availability. Where these are accepted, they will be allocated to a 'shared' table, the composition of which, in terms of other organisations, cannot be guaranteed.
- Payment must be made with the booking unless an invoice is required. Any request for an invoice must include full details as to the correct addressee and address, together with the purchase order number, if appropriate.
- **All payments for tickets/tables must be received no later than 7 days before the date of the Lunch.**
- Cancellations must be made in writing and will be subject to a 10% administration charge. **No refund can be made for cancellations received after Thursday 9 January 2020.**
- Wine orders, hosted bar requests and special dietary requirements: Full details on how to order/notify us or the venue of this will be supplied subsequent to confirmation of your booking.
- NOTE: Some special dietary requirements, e.g. Kosher meals, are likely to be subject to an additional charge, which is payable to the London Hilton on Park Lane by the table host or ticket holder, as appropriate. Any changes to dietary requirements made at the event may be subject to an additional charge, which will be added to your final table bill. The IPF is not responsible for these charges.
- Host and guest names for inclusion in the Lunch booklet must be provided in Excel format by **Thursday 9 January 2020**. Any changes or substitutions to host/guest names made after this date are not guaranteed to be included in the booklet. **The host company is responsible for obtaining express permission from their guests to include their name and company details (if any) in the printed/electronic booklet or table plan. Only names where permission has been granted will be included. These details will not be used by the IPF for any other purposes.**
- **The IPF's Privacy Notice also applies to this booking.**

To book, please complete and return this form to: Barbara Hobbs, Investment Property Forum, New Broad Street House, 35 New Broad Street, London EC2M 1NH.
Tel 020 7194 7924 Fax 020 7194 7921 Email bhobbs@ipf.org.uk

IPF Member _____

Host name (if different from IPF member) _____

Company _____

Address _____

Postcode _____

Tel _____ Fax _____

Email _____

Admin contact _____ Tel _____

Admin contact email _____

I have read and agree to the terms and conditions of the booking.

Signed _____

Print name _____ Date _____

Please reserve _____ table(s) of _____ places @ £135 + VAT per person, or

Please reserve _____ ticket(s) @ £135 + VAT per ticket for a shared table.

I enclose a cheque for £ _____ made payable to the Investment Property Forum.

Please invoice me Complete invoice details if different from those of the host above.

Company (to be invoiced) _____

Address _____

Postcode _____

Signed _____ Purchase Order No. (if any) _____

Name _____ Date _____

For Credit Card payments please complete the following details:

I wish to pay by: Visa Eurocard MasterCard (please delete as appropriate)

Unfortunately we are unable to accept payment by Amex card

I authorise you to debit my account with the amount of £ _____

Name (as it appears on card) _____

Cardholder's address _____

Postcode _____

Signed _____

Name _____ Date _____

My Card Number is:

Expiry date of card: Card security code*:

NOTE: once payment has been processed your credit card details are destroyed *The last 3 digits located on reverse of the card