



Investment  
Property Forum

# Annual Lunch 2022

**Thursday 5 May**

London Hilton on Park Lane,  
Park Lane, London W1

11:45 Pre-Lunch drinks

12:30 Lunch

14:40 Guest Speaker

15:10 Lunch finishes and bar opens

Dress code: Business attire



## Guest Speaker: Amber Rudd

Former Home Secretary, Secretary of State  
for Work and Pensions and Secretary of  
State for Energy and Climate Change

## Ticket price: £160 +VAT

£192 inclusive of VAT @ 20% per person.

The ticket price excludes wine and other beverages.

IPF members may reserve tables for the  
Annual Lunch by completing the form overleaf.



### Terms and Conditions: COVID-19 RELATED MATTERS

**Those attending must adhere to any government/London Hilton on Park Lane restrictions in place at the time of the event.**

While there are currently no government restrictions on events of this type, we want to ensure the safety of everyone attending the Lunch as much as possible. As part of this we will:

- Require the name, organisation and an email address for everyone attending to be sent to us no later than **Thursday 21 April 2022**. These details will only be used by the IPF (and the email address will not appear in the list of host/guest names – see separate terms). The email addresses will be held for 21 days after the event in case the IPF needs to contact everyone to inform them of a positive Covid-19 incident at the event. Where there are late changes in individual hosts/guests, these details must be provided to the IPF immediately. All hosts will be asked to send their guests a ticket for the event (which we will supply) not least because it will provide any Covid-19 related information, if relevant.

- If necessary, we will use the contact details to send any further relevant information, e.g., details of updated access and exit arrangements, to everyone directly prior to the event.

**Should government and/or the London Hilton on Park Lane Covid-19 restrictions and requirements change, these terms and conditions will change accordingly. We will notify you of these changes.**

**Cancellation of the event due to Covid-19:** if government guidelines change so significantly that we are unable to run the event, any payment made to the IPF will be refunded in full.

**Please Note:** Neither the IPF nor the London Hilton on Park Lane accept any responsibility or liability for a Covid-19 incidence as a result of holding the event.

This event is kindly sponsored by:



# Booking Form

## Investment Property Forum Annual Lunch 2022

### Standard Terms and Conditions:

- **Unless otherwise stated, information given in this form will be recorded and held by the IPF for accounting and IPF marketing purposes only. We do not share this information with third parties for marketing purposes.**
- Tables must be booked by a member of the IPF.
- Tables will be for 10, 11 or 12 people (limited availability of larger tables).
- The IPF will accept bookings for fewer tickets than a full table, subject to availability. Where these are accepted, they will be allocated to a 'shared' table, the composition of which, in terms of other organisations, cannot be guaranteed.
- Payment must be made with the booking unless an invoice is required. Any request for an invoice must include full details as to the correct addressee and address, together with the purchase order number, if appropriate.
- **All payments for tickets/tables must be received no later than 7 days before the date of the Lunch.**
- Cancellations must be made in writing and will be subject to a 10% administration charge.  
**No refund can be made for cancellations received after Thursday 7 April 2022.**
- Wine orders, hosted bar requests and special dietary requirements: Full details on how to order/notify us or the venue of this will be supplied subsequent to confirmation of your booking.
- NOTE: Some special dietary requirements, e.g. Kosher meals, are likely to be subject to an additional charge, which is payable to the London Hilton on Park Lane by the table host or ticket holder, as appropriate. Any changes to dietary requirements made at the event may be subject to an additional charge, which will be added to your final table bill. The IPF is not responsible for these charges.
- Host and guest names for inclusion in the List of Attendees must be provided in Excel format by **Thursday 21 April 2022**. Any changes or substitutions to host/guest names made after this date are not guaranteed to be included in the List.  
**For GDPR reasons, the host company is responsible for obtaining express permission from their guests to include their name and company details (if any) in the printed/ electronic list or table plan. Only names where permission has been granted will be included. These details will not be used by the IPF for any other purposes apart from those mentioned in the Covid-19 Related Matters.**  
A copy of the List of Attendees will be circulated, shortly before the Lunch, to all those who provide their email address and have given permission to be included in the List.
- Photographs are taken at this event and may be used in future IPF promotional material. If you, your host(s) or guests do not wish to be photographed, please inform the photographer.
- The IPF accepts no responsibility for the views or opinions expressed by the speakers, chair or any other persons at the event. The speakers may be changed at any time and without prior notice. No refunds or discounts are payable should this be the case.
- **The IPF's Privacy Notice also applies to this booking:** [www.ipf.org.uk/privacynotice.html](http://www.ipf.org.uk/privacynotice.html)

To book, please complete and return this form to: Barbara Hobbs, Investment Property Forum, Hana Workspaces, 70 St Mary Axe, London, EC3A 8BE.

Tel 07584 714229 Email [bhobbs@ipf.org.uk](mailto:bhobbs@ipf.org.uk)

IPF Member

Host name (if different from IPF member)

Company

Address

Tel

Fax

Email

Admin contact

Tel

Admin contact email

I have read and agree to the Covid-Related Matters and the Standard Terms and Conditions.

Signed

Print name

Date

Please reserve table(s) of places @ £160 + VAT per person, or

Please reserve ticket(s) @ £160 + VAT per ticket for a shared table.

I enclose a cheque for £ made payable to the Investment Property Forum.

Please invoice me

Complete invoice details if different from those of the host above.

Company (to be invoiced)

Address

Signed

Purchase Order No. (if any)

Name

Date

### Credit Card payments

The IPF Executive has adopted hybrid working for the time being, and for security reasons, if on receipt of your invoice, you would like to pay by credit/debit card please call Barbara Hobbs – 07584 714229 – who will be able to take card details over the phone.

Please note that the following information, in addition to the card number, expiry date and security code, will be needed:

- Name of the card holder exactly as it appears on the card
- Full address of the card account holder

Unfortunately we are unable to accept payment by Amex Card

**NOTE: once payment has been processed your credit card details are destroyed**