



## IPF Research Programme 2025 Grant Awards

The IPF has launched its 2025 Grant Awards Programme and welcomes research proposals for funding under the 2022-2025 IPF Research Programme, which has been extended to 2026.

**Research proposals must be submitted to: Sue Forster, Chief Executive, Investment Property Forum,**  
[sforster@ipf.org.uk](mailto:sforster@ipf.org.uk).

Please note that proposals should be no more than 2,000 words in length, including any appendices and attachments. Proposals should set out concise statements on the following:

- 1. Summary:** The proposal should set out clearly what the research will achieve, including a clear research question or hypothesis. Outline why the research is important to the sector and practitioners.
- 2. Aims:** The project's principal aim(s), together with subsidiary objectives. The proposal should explain the problem or issue being researched, the practical implications for the industry and how the project will address these issues. The proposal must demonstrate that the subject is of real value in advancing the knowledge and understanding of property investment in the wider community. The key target audience for the research outputs must be identified.
- 3. Approach:** A clear statement must be provided of the research approach and methodology to be adopted. The project should be broken down into the appropriate work streams or stages and tasks. Data to be used for the research must be clearly described, including why it has been selected, how it will be obtained and how it will be analysed.
- 4. Programme of Work:** A programme for the research project is required showing:
  - The separate work streams and tasks;
  - When the different elements of the research will be undertaken;
  - How long these will take to complete;
  - Which member of the research team will undertake them; and
  - The resources required.

This section should include a Gantt chart or similar detailed project flow diagram. The programme should identify dates for the delivery of the draft and final reports for review by the Grant Selection Committee (GSC), as well as the release date for the finished report. It is recommended that a minimum of three weeks is allowed between these dates to allow sufficient time for the GSC to fully review the reports. Monitoring of research by the GSC will be restricted to the review of the draft and final reports. It is expected that the research will be completed over a period of three to four months.

**5. Deliverables:** The project team will submit their report in electronic format, on completion of the project. The style should be one appropriate to the target audience for the research. The final report must be 'publication ready', as there will be no further proof-reading and the report will not be typeset. The content of the report will be inserted between IPF-branded front and back covers before final publication. The report should encompass the full research findings extending between, an executive summary should also be included.



Reports produced are expected to be a single document, extending to between 20 and 30 pages plus appendices.

**6. Dissemination:** The research outputs will be produced in pdf formats and reports are made freely available to the public immediately via the IPF website. They may also be made available via other organisations' website by prior agreement with the IPF. Full research findings are made freely available to IPF members via the IPF website and disseminated to universities in the first instance. They are then made publicly available at a later date, usually three months after publication.

The research team will be expected to present papers based on the findings in a webinar promoted by the IPF (date to be agreed) and others where appropriate.

**7. Team:** The submission will identify the research team leader, who is responsible for the delivery of the entire project. The biography of this individual should give details of any experience of similar responsibilities. Short biographies will be required for each of the remaining key members of the research team, along with their roles and specific responsibilities within the project.

**8. Grant Awards:** The proposal must set out the amount of grant requested, up to £9,000. If appropriate, the IPF Research Programme will consider providing an additional allowance for the collection of data, although justification needs to be provided for this funding.

The grant will be paid by the IPF once the final report has been approved by the GSC, although an interim payment may be considered if requested.

**10. Intellectual Property:** The intellectual property rights over the findings and reports will belong to and remain with the IPF. However, the IPF will grant the research team a perpetual licence, free of charge, for academic purposes. Notwithstanding this licence, the findings of any research are for the exclusive use of the IPF for a period of three months following publication of the final report.

The IPF encourages the research team to use elements of the research for academic publication in refereed journals and for papers at conferences, possibly with extended analysis.

It is the responsibility of the research providers to ensure that any data used in the research and reports can be freely disseminated by the IPF, including on our website, with an appropriate acknowledgement of the sources.

## Making a Grant Application

All applicants for grant funding under the IPF Research Programme 2022-25 are required to submit a research proposal that includes each of the headings set out below and has a completed copy of the template below attached to the front. Proposals should be submitted electronically in both PDF and Word format by email and contact details are on Page 1 of this document. Feel free to contact Sue Forster to discuss a research proposal on an informal basis before making a submission.

Proposals should include the following sections:

1. project name;
2. Summary of the project (see note 1 above);
3. Aim(s) and objectives of the research (note 2);
4. Target audience (note 2);
5. Approach to be adopted (note 3);
6. Work Programme, including proposed start and end dates (note 4);



7. Names, organisations and positions of other members of the research team including their responsibilities within the work programme (note 7); and
8. Amount of funding being sought from the IPF (note 8).

## **Proposal Assessment Process**

All research proposals will be reviewed by the Grant Selection Committee (GSC), a sub-committee of the IPF Research Steering Group. Initial ideas may be discussed with Sue Forster prior to submission.

The GSC will need to be satisfied that the proposed approach and programme of work meet the specified aims and objectives of the proposal. In addition to considering proposals from a technical perspective, the Group will consider the experience and composition of the proposed research team. To assist with this assessment, the RSG may interview the research team via Teams/Zoom.

The IPF reserves the right not to proceed with a proposal following receipt.

## **Contact Details**

All correspondence and enquires regarding any project should, in the first instance, be directed to:

**Sue Forster, Chief Executive; Investment Property Forum: [sforster@ipf.org.uk](mailto:sforster@ipf.org.uk)**

## **Funding**

The IPF Research Programme 2022-25, as extended, is made possible through the generous support of the following sponsoring organisations:

**CBRE Investment Management**

**Government of Singapore Investment Corporation (GIC)**

**Investment Property Forum  
JLL**

**LaSalle Investment Management**

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