



# Midlands Lunch 2023

**Thursday, 20 April**

ICC, Broad Street, Birmingham

12:00 Pre-Lunch drinks • 12:45 Lunch

Dress code: Business attire



Guest Speaker: **Philip Nell**

Director of Property & Investment, Birmingham  
City Council and former National Chair of the IPF.



**Ticket price: £120 + VAT**

£144 inclusive of VAT @ 20% per person

The ticket price excludes wine and other beverages. IPF members  
may reserve tables for the Lunch by completing the form overleaf.

This event is kindly sponsored by:



**Lambert  
Smith  
Hampton**



# Booking Form

## Investment Property Forum

### Midlands Lunch

20 April 2023

#### Standard Terms and Conditions:

• Unless otherwise stated, information given in this form will be recorded and held by the IPF for accounting and IPF marketing purposes only. We do not share this information with third parties for marketing purposes.

• Tables must be booked by a member of the IPF.

• Tables will be for 10, 11 or 12 people (limited availability of larger tables)..

• The IPF will accept bookings for fewer tickets than a full table. Where these are accepted, they will be allocated to a 'shared' table, the composition of which, in terms of other organisations, cannot be guaranteed. Any such tickets must be booked by an IPF member.

Places on shared tables cannot be confirmed until sufficient bookings to fill the table(s) have been received.

NOTE: no booking exists until you have received a confirmation email from the IPF.

• Payment must be made with the booking unless an invoice is required. Any request for an invoice must include full details as to the correct addressee and address, together with the purchase order number, if appropriate.

• All payments for tickets/tables must be received no later than 14 days before the date of the Lunch.

• Cancellations must be made in writing and will be subject to a 10% administration charge.

No refund can be made for cancellations received after Thursday 30 March 2023.

• Wine orders, hosted bar requests and special dietary Requirements\*: Full details on how to order/notify us or the venue of this will be supplied subsequent to confirmation of your booking.

\*A form to notify us of special dietary requirements will be sent to you. The deadline for returning this to us is Thursday 23 March 2023.

• NOTE: Some special dietary requirements, e.g. Kosher meals, are subject to an additional charge, which is payable to The ICC by the table host or ticket holder, as appropriate. Any changes to dietary requirements made at the event may be subject to an additional charge, which will be added to your final table bill. The IPF is not responsible for these charges.

• Host and guest names for inclusion in the List of Attendees must be provided in Excel format by Thursday 30 March 2023. Any changes or substitutions to host/guest names made after this date are not guaranteed to be included in the List.

For GDPR reasons, the host company is responsible for obtaining express permission from their guests to include their name and company details (if any) in the printed/ electronic list or table plan. Only names where permission has been granted will be included. These details will not be used by the IPF for any other purposes apart from those mentioned below in Covid-19.

A copy of the List of Attendees will be circulated, shortly before the Lunch, to all those who provide their email address.

• Covid-19 Should government and/or ICC restrictions and requirements change, these terms and conditions may change accordingly and we will notify you/your guests.

• The IPF accepts no liability for any damage, loss or injury in respect of those attending.

• Photographs are taken at this event and may be used in future IPF promotional material. If you, your host(s) or guests do not wish to be photographed, please inform the photographer.

• The IPF accepts no responsibility for the views or opinions expressed by the speakers, chair or any other persons at the event. The speakers may be changed at any time and without prior notice. No refunds or discounts are payable should this be the case.

To book, please complete and return this form to Hannah Prescott, Investment Property Forum, Hana Workspaces, 70 St Mary Axe, London, EC3A 8BE. Tel 07425 282559 Email [socialevents@ipf.org.uk](mailto:socialevents@ipf.org.uk)

IPF Member name

Host name (if different from IPF member)

Company

Address

Tel

Email

Admin contact

Tel

Admin contact email

I have read and agree to the Standard Terms and Conditions.

Signed

Print name

Date

Please reserve table(s) of places @ £120 + VAT per person,

Please reserve ticket(s) @ £120 + VAT per ticket for a shared table.

Please invoice me

Complete invoice details if different from those of the host above.

Company (to be invoiced)

Address

Signed

Purchase Order No. (if any)

Name

Date

#### Payments

Upon receipt of an invoice, payment may be made by bacs or credit/debit card.

**Bacs:** our bank information can be found on the invoice, which will be sent to you on confirmation of your booking.

**Credit/debit card:** If you would like to pay by credit/debit card please call Hannah Prescott –07425 282559 – who will be able to take card details over the phone.

Please note that the following information (in addition to the card number, expiry date and security code) will be needed:

- Name of the card holder exactly as it appears on the card
- Full address of the card account holder

Unfortunately we are unable to accept payment by Amex card.

**NOTE: once payment has been processed your credit card details are destroyed**

• The IPF's Privacy Notice also applies to this booking